

EAST CREEK METROPOLITAN DISTRICT NO. 1

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Timothy Buschar	President	2022/May 2022
Michelle Trujillo	Treasurer	2022/May 2022
Glenn Nier	Assistant Secretary	2022/May 2022
Michael Bird	Assistant Secretary	2020/May 2020
Matthew Larsen	Assistant Secretary	2020/May 2020
Lisa A. Johnson	Secretary	

DATE: **October 22, 2018**

TIME: **2:30 P.M.**

PLACE: Meritage Homes of Colorado
8400 E. Crescent Parkway, #200
Greenwood Village, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Conflict Disclosures and confirm quorum.

B. Approve Agenda, confirm location of the meeting and posting of meeting notice.

C. Review and approve Minutes of the June 25, 2018 Organizational meeting (enclosure).

D. Consider regular meeting dates for 2019. Review and consider approval of Resolution No. 2018-10-01; Resolution Establishing 2019 Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72 Hour and 24 Hour Notices (enclosure).

II. FINANCIAL MATTERS

- A. Authorize the District Accountant to prepare and file a 2018 Application for Exemption from Audit with the State Auditor or authorize staff to solicit proposals to prepare 2018 Audit.
-

- B. Ratify appointment of District Accountant to prepare the 2019 Budget.
-

- C. Conduct public hearing to consider Amendment to 2018 Budget and (if necessary) consider adoption of Resolution to Amend the 2018 Budget and Appropriate Expenditures.
-

- D. Conduct Public Hearing on the proposed 2019 Budget and consider adoption of Resolutions to Adopt the 2019 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund _____, Debt Service Fund _____ and Other Fund(s) _____ for a total mill levy of _____) (enclosures - resolutions and 2019 draft budget).
-

- E. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
-

III. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution No 2018-10-_; Regarding the Imposition of District Fees (to be distributed at meeting).
-

- B. Discuss need for potential agreement between the District and East Creek Metropolitan District No. 2 regarding shared public improvements.
-

IV. COVENANT ENFORCEMENT / DESIGN REVIEW

A. Discuss and consider approval of the Declaration of Covenants, Conditions and Restrictions of East Creek. Consider adoption of Resolution 2018-10-_; Acknowledging and Adopting the Declaration of Covenant and Use and Restrictions for East Creek.

B. Discuss and consider adoption of Resolution No. 2018-10-_; Adopting the Policies and Procedures Governing the Enforcement of the Protective Covenants of East Creek.

C. Review and consider adoption of Resolution No. 2018-10-_; Resolution Adopting the East Creek Rules and Regulations.

V. CONSTRUCTION MATTERS

A. Discuss 2018 development / construction outlook.

VI. OTHER BUSINESS

A. Discuss §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification for 2019.

VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2018.**

RECORD OF PROCEEDINGS

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF THE EAST CREEK METROPOLITAN DISTRICT NO. 1 (THE "DISTRICT") HELD JUNE 25, 2018

An organizational meeting of the Board of Directors of the East Creek Metropolitan District No. 1 (the "District") was convened on Monday, June 25, 2018, at 3:00 p.m., at the offices of Meritage Homes of Colorado, 8400 E. Crescent Parkway, #200, Greenwood Village, Colorado 80112. The meeting was open to the public.

Directors In Attendance Were:

Timothy Buschar
Glenn Nier
Matthew Larsen

Following discussion, upon motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the absences of Michael Bird and Michelle Trujillo were excused.

Also In Attendance Were:

Lisa A. Johnson and Peggy Ripko; Special District Management Services, Inc.

Allison Conti, Esq. and Jennifer Henry; McGeady Becher P.C.

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

The Board noted that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State seventy-two hours in advance of the meeting. Ms. Henry requested that the Directors consider whether they had any additional conflicts of interest to disclose. Ms. Henry noted for the record that there were no new disclosures made by the Directors present at the meeting and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting and in accordance with the statutes. It was noted that disclosure statements had been filed for all Directors.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Ms. Henry distributed for the Board's review and approval a proposed Agenda for the Districts' organizational meeting.

Following discussion, upon motion duly made by Director Buschar, seconded by Director Larsen and, upon vote unanimously carried, the Agenda was approved.

Approval of Meeting Location: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meeting. Following discussion, and upon motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within its boundaries that the District is located to conduct this meeting, it was determined to conduct the meeting at the above-stated location. The Board further noted that notice of this location was duly posted and that they have not received any objections to the location or any requests that the meeting place be changed by taxpaying electors within its boundaries.

Method for Delivery of Meeting Packets: Ms. Henry discussed the various options available for distribution of Board meeting packets. The Board requested electronic PDF copies of the meeting packets emailed prior to the meetings. Paper packets and paper agendas will be distributed at the meeting.

Oaths of Office and Organizational Documents: It was confirmed by Ms. Henry that the oaths of office and organizational documents have been filed with the proper offices.

Appointment of Officers: Following discussion, upon a motion duly made by Director Buschar, seconded by Director Nier and, upon vote, unanimously carried, the following slate of officers were appointed for the Districts':

President:	Timothy Buschar
Treasurer:	Michelle Trujillo
Secretary	Lisa A. Johnson
Assistant Secretary:	Glenn Nier
Assistant Secretary:	Michael Bird
Assistant Secretary:	Matthew Larsen

Engagement of McGeady Becher P.C. as District General Counsel: The Board considered the engagement of McGeady Becher P.C. as District General Counsel.

Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board engaged McGeady Becher P.C. as District General Counsel.

RECORD OF PROCEEDINGS

Engagement of District Manager and Accountant: The Board discussed the proposal received from Special District Management Services, Inc. for management and accounting services.

Following discussion, upon a motion duly made by Director Nier, seconded by Director Buschar and, upon vote, unanimously carried, the Board engaged Special District Management Services, Inc. for management and accounting services.

Engagement of District Underwriter: The Board reviewed the proposal received from D.A. Davidson & Co. for underwriter services.

Following discussion, upon a motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board approved the engagement of D.A. Davidson & Co. as District Underwriter.

Engagement of Bond Counsel: The Board reviewed the proposal received from Sherman & Howard L.L.C. as District No. 1's Bond Counsel.

Following discussion, upon a motion duly made by Director Nier, seconded by Director Buschar and, upon vote, unanimously carried, the Board approved the engagement of Sherman & Howard L.L.C. as District No. 1's Bond Counsel.

Resolution No. 2018-06-01 Authorizing District Insurance Coverage through the Colorado Special Districts Property and Liability Pool and the Special District Association: Ms. Henry reviewed the statutory requirements for insurance coverage with the Board. Following discussion, the Board determined to obtain public officials' liability, general liability and comprehensive crime insurance coverage through the Colorado Special Districts Property and Liability Pool, to join the Special District Association ("SDA") and approve the Agency Services Agreement with T. Charles Wilson for insurance agency services.

Following discussion, upon motion duly made by Director Nier, seconded by Director Buschar and, upon vote, the Board adopted Resolution No. 2018-06-01 to obtain insurance coverage through the Colorado Special Districts Property and Liability Pool, join the SDA and approved the Agency Services Agreement with T. Charles Wilson.

Resolution No. 2018-06-02 Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices: Following discussion, upon a motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-02; Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices and determined to hold 2018 meetings on October 10, 2018, at 2:00 p.m., at the offices of Meritage Homes of Colorado, 8400 E. Crescent Parkway, #200, Greenwood Village, Colorado 80112.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Federal Employer Identification Number (“FEIN”), Sales Tax Exemption and PDPA Numbers: Following discussion, upon a motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board approved the execution of the following documents:

1. Application for FEIN;
2. Application for Sales Tax Exemption for Colorado; and
3. Application for Assignment of PDPA Number for Public Funds Deposited in Banks.

Investment Policy: Following discussion, upon a motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board approved the establishment of a policy authorizing investments in accordance with state statutes.

Preparation of 2018 Budget: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board ratified the appointment of the District’s Consultant to prepare the District’s 2018 Budget.

Public Hearing on 2018 Budget : The Board opened the public hearing to consider the District’s proposed 2018 Budget. It was noted that Notice stating that the Board would consider adoption of the 2018 Budget and the date, time and place of the public hearing was published pursuant to statute.

No public comments were received and the public hearing was closed.

Following review and discussion, upon a motion made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution Nos. 2018-06-03 to Adopt the 2018 Budgets and Appropriating Sums of Money. The District directed McGeady Becher P.C. to file all required documentation with the appropriate state agencies.

Establishment of District Bank Account: Following discussion, upon motion duly made by Director Larsen, seconded by Director Buschar and, upon vote, unanimously carried, the Board approved the establishment of District No. 1’s bank account and authorized all Board members to be signers on the account and adopted a policy requiring two signatures on all checks. The Board directed the District Accountant to handle this matter.

RECORD OF PROCEEDINGS

Bond Issuance: The Board reviewed and discussed the schedule from D.A. Davidson & Co. regarding a 2018 bond issuance for District No. 1. The schedule contemplates a December 13, 2018 closing. No action taken.

LEGAL MATTERS

Service Plan Intergovernmental Agreement with the City of Aurora, Colorado: The Board reviewed the Service Plan Intergovernmental Agreement with the City of Aurora, Colorado (“Service Plan IGA”).

Following discussion, upon motion duly made by Director Nier, seconded by Director Buschar and, upon vote, unanimously carried, the Board approved the Service Plan IGA.

Operation Funding Agreement: Ms. Henry reviewed the proposed Operation Funding Agreement by and between East Creek Metropolitan District No. 1 and Meritage Homes of Colorado, Inc. with the Board.

Following discussion, upon motion duly made by Director Larsen, seconded by Director Buschar and, upon vote, unanimously carried, the Board approved the Operation Funding Agreement by and between East Creek Metropolitan District No. 1 and Meritage Homes of Colorado, Inc.

Facilities Funding and Acquisition Agreement: Ms. Henry reviewed the proposed Facilities Funding and Acquisition Agreement by and between East Creek Metropolitan District No. 1 and Meritage Homes of Colorado, Inc. with the Board.

Following discussion, upon motion duly made by Director Larsen, seconded by Director Buschar and, upon vote unanimously carried, the Board approved the Facilities Funding and Acquisition Agreement by and between East Creek Metropolitan District No. 1 and Meritage Homes of Colorado, Inc.

Shared Public Improvements: The Board deferred discussion.

Resolution No. 2018-06-04; Resolution Providing Policy Regarding Recording of Public and Executive Session Meetings: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-04; Resolution Providing Policy Regarding Recording of Public and Executive Session Meetings.

RECORD OF PROCEEDINGS

Resolution No. 2018-06-05; Resolution Providing for the Defense and Indemnification of Directors and Employees of the District: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-05; Resolution Providing for the Defense and Indemnification of Directors and Employees of the District.

Resolution No. 2018-06-06; Resolution Declaring the District's Intent to Reimburse Expenditures with the Proceeds of Future Tax-Exempt Bonds: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-06; Resolution Declaring the District's Intent to Reimburse Expenditures with the Proceeds of Future Tax-Exempt Bonds.

Resolution No. 2018-06-07; Resolution Regarding the District's Intent to Reimburse Developer for Advances for Operations, Maintenance and Capital Expenses: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-07; Resolution Regarding the District's Intent to Reimburse Developer for Advances for Operations, Maintenance and Capital Expenses.

Resolution No. 2018-06-08; Resolution Regarding Colorado Open Records Act Requests: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-08; Resolution Regarding Colorado Open Records Act Requests.

Resolution No. 2018-06-09; Resolution Regarding the Retention and Disposal of Public Records and Adopting a Public Records Retention Schedule: Following discussion, upon a motion duly made by Director Nier, seconded by Director Larsen and, upon vote, unanimously carried, the Board adopted Resolution No. 2018-06-09; Resolution Regarding the Retention and Disposal of Public Records and Adopting a Public Records Retention Schedule.

Resolution the Imposition of District Fees: The Board deferred discussion.

**COVENANT
ENFORCEMENT /
DESIGN REVIEW**

Declaration of Covenants, Conditions and Restriction of East Creek: The Board deferred discussion.

RECORD OF PROCEEDINGS

Policies and Procedures Governing the Enforcement of the Protective Covenants of East Creek: The Board deferred discussion.

Resolution Regarding District Rules and Regulations: The Board deferred discussion.

Design Review Committee: Following discussion, upon motion duly made by Director Buschar, seconded by Director Nier and, upon vote, unanimously carried, the Board appointed Timothy Buschar and Peggy Ripko to the Design Review Committee.

Landscape Architectural Design Consulting Services: The Board determined that Landscape Architectural Design Consulting Services were not needed at this time.

CONSTRUCTION MATTERS

Development / Construction Outlook: It was reported that the project is in process on public infrastructure.

Service Agreement for Cost Verification Engineering Services: Ms. Henry discussed the cost verification process with the Board. Following review and discussion, upon motion duly made by Director Larsen, seconded by Director Buschar and, upon vote, unanimously carried, the Board approved the Service Agreement with EVO Consulting Services, Inc. for Cost Verification Services.

OTHER BUSINESS

Website Consent: Ms. Henry discussed with the Board the consent to be listed on the McGeady Becher P.C. website as a client. Following discussion, upon motion duly made by Director Buschar, seconded by Director Larsen and, upon vote, unanimously carried, the Board approved the Consent of the District to be listed on the McGeady Becher P.C. website.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote unanimously carried, the meeting was adjourned.

RECORD OF PROCEEDINGS

Respectfully submitted,

By _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 25, 2018
ORGANIZATIONAL MINUTES OF THE EAST CREEK METROPOLITAN
DISTRICT NO. 1 BY THE BOARD OF DIRECTORS SIGNING BELOW:

Timothy Buschar

Michelle Trujillo

Glenn Nier

Michael Bird

Matthew Larsen

WHEREAS, the Board of Directors of East Creek Metropolitan District No. 1 (hereafter referred to as "the District") has authority under Article XIV, Section 18(2)(a) of the Colorado Constitution, and Sections 24-10-115.5, 29-13-102, and 29-1-201, et seq., Colorado Revised Statutes, as amended, to participate in a self-insurance pool for property and liability and/or workers' compensation coverages:

WHEREAS, the Board of Directors has reviewed a contract to cooperate with other Colorado Special Districts by participating in a self-insurance pool for property and liability coverages entitled "Intergovernmental Agreement for the Colorado Special Districts Property and Liability Pool", a copy of which is attached hereto as Exhibit A and incorporated into this Resolution: and,

WHEREAS, the Board of Directors finds that participation in such a pool would be in the best interest of the District, its employees, and its taxpayers:

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby:

1. Approves the contract entitled Intergovernmental Agreement for the Colorado Special Districts Property and Liability Pool, a copy of which is attached hereto as Exhibit A and incorporated into this Resolution by this reference.
2. Authorizes and directs the Chairman of the Board of Directors and President of the District to execute Exhibit A on behalf of the District.
3. Directs the Secretary of the Board of Directors to transmit to the Colorado Special Districts Property and Liability Pool (hereafter referred to as "Pool"), McGriff, Seibels & Williams, PO Box 1539, Portland, OR 97207-1539, an executed and attested copy of this Resolution and one original of Exhibit A.
4. Designates Lisa A. Johnson as District's initial Representative to the Pool and designates Karen J. Steggs as the District's Alternative Representative.

5. Representative Mailing Address:
141 Union Boulevard, #150, Lakewood, CO, 80228

Alternate Representative Mailing Address:

Same

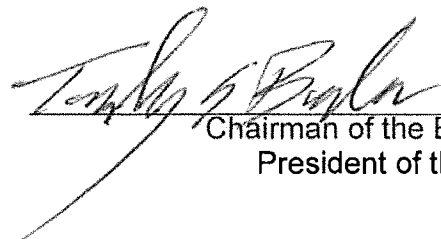
6. Understands that, with the adoption of this Resolution, the District becomes a member of the Pool, with coverage to be provided by or through the Pool on such date as determined by the District and Pool. The District hereby requests, unless other dates are later designated by the District, that coverage should begin on the following dates for the following type of coverage:

<u>Date</u>	<u>Coverage</u>
<u>6/25/18</u>	Workers' Compensation
<u>—</u>	Property
<u>6/25/18</u>	General Liability
<u>6/25/18</u>	Automobile
<u>6/25/18</u>	Public Officials Liability
<u>—</u>	Inland Marine
<u>—</u>	Equipment Breakdown / Boiler & Machinery
<u>6/25/18</u>	Comprehensive Crime

Director Nier moved the adoption of the above Resolution.

Director Buschar seconded the adoption of the above Resolution.

This Resolution was adopted by a majority vote of the Board of Directors of the District on the 25th day of June, 20 18


 Chairman of the Board and
 President of the District

ATTEST:

 Secretary of the Board

RESOLUTION NO. 2018-06-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE EAST CREEK METROPOLITAN DISTRICT NO. 1
ESTABLISHING REGULAR MEETING DATES, TIME AND LOCATION, AND
DESIGNATING LOCATIONS FOR POSTING OF 72-HOUR AND 24-HOUR NOTICES**

A. Pursuant to Section 32-1-903, C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 24-6-402(2)(c), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the place at which notice will be posted at least 24 hours prior to each meeting.

C. Pursuant to Section 32-1-903, C.R.S., special districts are required to post notices of regular and special meetings at three (3) public places within the district and at the office of the County Clerk and Recorder at least 72 hours prior to said meeting.

D. Pursuant to Section 32-1-903, C.R.S., all special and regular meetings of the board shall be held at locations which are within the boundaries of the district or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

E. The provisions of Section 32-1-903, C.R.S., may be waived if: (1) the proposed change of location of a meeting of the board appears on the agenda of a regular or special meeting; and (2) a resolution is adopted by the board stating the reason for which a meeting is to be held in a location other than under Section 32-1-903(1), C.R.S., and further stating the date, time and place of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1 (the "**District**"), Arapahoe County, Colorado:

1. That the provisions of Section 32-1-903(1), C.R.S., be waived pursuant to the adoption of this Resolution.

2. That the Board of Directors (the "**District Board**") has determined that conducting regular and special meetings pursuant to Section 32-1-903(1), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the twenty (20) mile radius requirement.

3. That a regular meeting of the District Board for the year 2018 shall be held on Wednesday, October 10, 2018 at 2:00 p.m., at the offices of Meritage Homes of Colorado, Inc., 8400 E. Crescent Parkway, Suite 200, Greenwood Village, Colorado 80111, Arapahoe County, Colorado.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.

5. That, until circumstances change and a future resolution of the District Board so designates, the location of all special and regular meetings of the District Board shall appear on the agenda(s) of said special and regular meetings.

6. That the residents and taxpaying electors of the District shall be given an opportunity to object to the meeting(s) location(s), and any such objections shall be considered by the District Board in setting future meetings.

7. Notice of Meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted within the boundaries of the District at least 24 hours prior to each meeting at the following location:

(a) See attached map.

8. Notices of regular and special meetings required to be posted at three (3) public places within the District and at the office of the County Clerk and Recorder at least 72 hours prior to said meeting shall be made pursuant to Section 32-1-903, C.R.S., at the following locations:

(a) See attached map.

(b) See attached map.

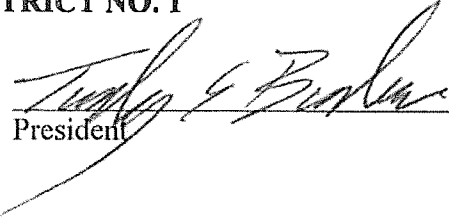
(c) See attached map.

9. Special District Management Services, Inc., or its designee, is hereby appointed to post the above-referenced notices.

[SIGNATURE PAGE FOLLOWS]

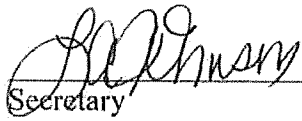
RESOLUTION APPROVED AND ADOPTED on June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

By: 

President

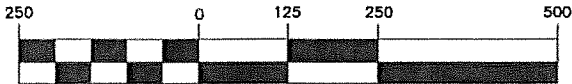
Attest:



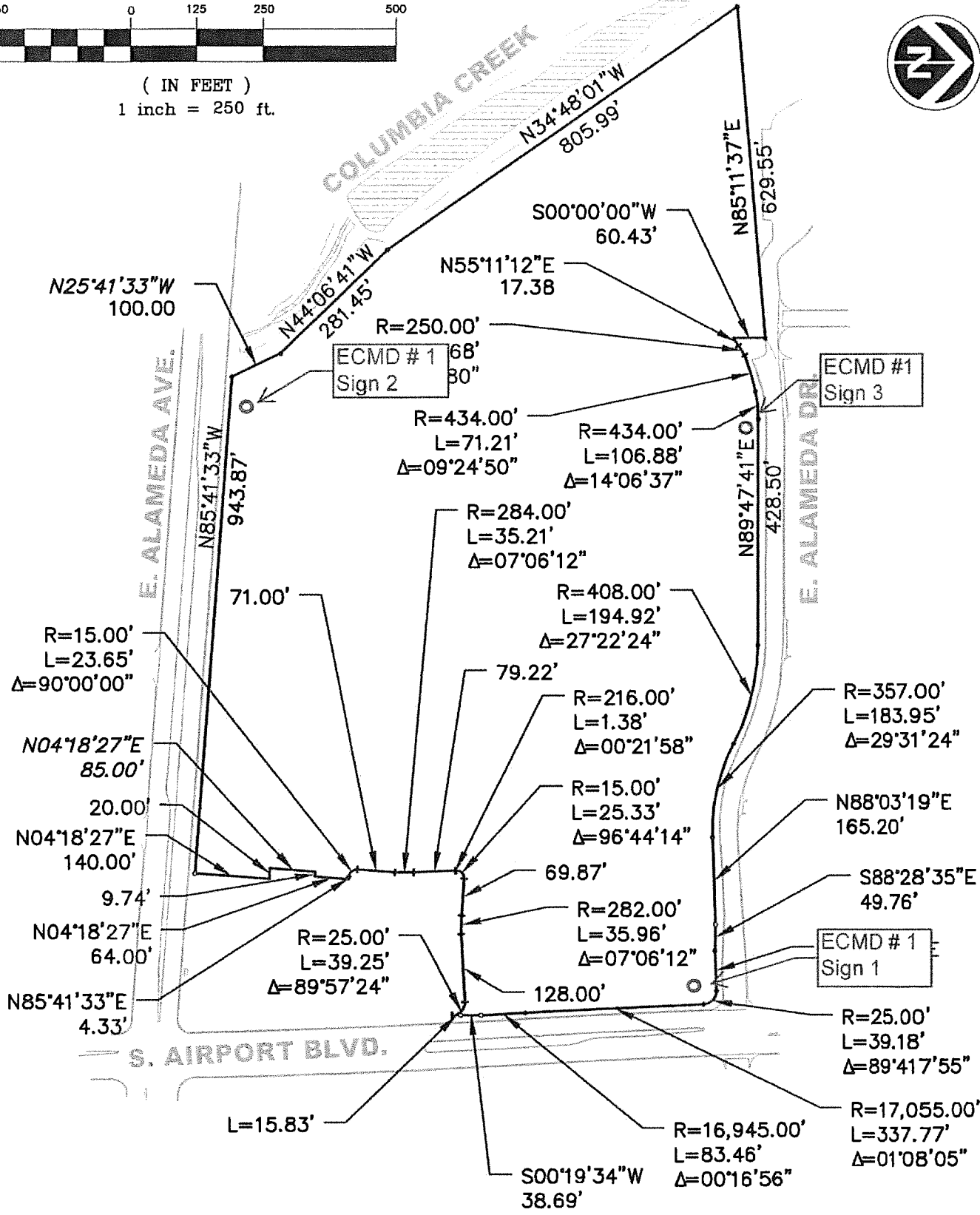
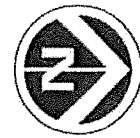
Secretary

EXHIBIT A

MAP OF POSTING LOCATIONS



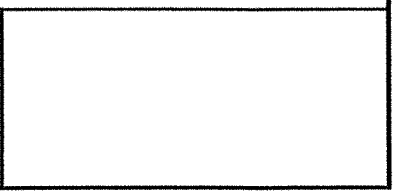
(IN FEET)
1 inch = 250 ft.



J:\2018\PLAN SET\EAST-CREEK-RES-BOUNDARY-EXHIBIT.DWG 7/6/2018 1:44 PM STEPHEN EHRMANN

Project Number:	129010
Date:	01-05-2018
Scale:	1"=250'
Sheet Number:	01 of 02

EAST CREEK
DISTRICT # 1 BOUNDARY EXHIBIT
LOCATED IN THE NE $\frac{1}{4}$ OF SECTION 17, TOWNSHIP 4 SOUTH,
RANGE 66 WEST OF THE 6TH P.M. CITY OF AURORA, COUNTY
OF ARAPAHOE, STATE OF COLORADO



RESOLUTION NO. 2018-06-03

RESOLUTION TO ADOPT BUDGET AND APPROPRIATE SUMS OF MONEY

**RESOLUTION OF THE BOARD OF DIRECTORS OF
EAST CREEK METROPOLITAN DISTRICT NO. 1, ARAPAHOE COUNTY,
COLORADO, PURSUANT TO SECTION 29-1-108, C.R.S., SUMMARIZING
EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET AND
APPROPRIATING SUMS OF MONEY FOR THE BUDGET YEAR 2018**

A. The Board of Directors of East Creek Metropolitan District No. 1 (the “District”) has appointed Fiscal Focus Partners LLC to prepare and submit a proposed budget to said governing body at the proper time.

B. Fiscal Focus Partners LLC has submitted a proposed budget to this governing body for its consideration.

C. Upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on June 25, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

D. The budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the District.

E. Whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

F. The Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget.

G. It is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
EAST CREEK METROPOLITAN DISTRICT NO. 1, ARAPAHOE COUNTY, COLORADO:**

1. The budget, as submitted, amended, and summarized by fund, is hereby approved and adopted as the budget of the District for the year stated above.

2. The budget is hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

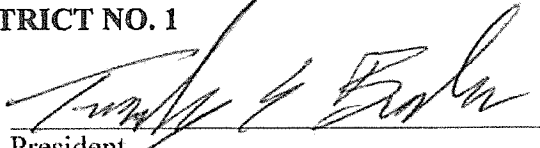
3. The sums set forth as the total expenditures of each fund in the budget attached hereto as Exhibit A and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO RESOLUTION TO ADOPT BUDGET AND
APPROPRIATE SUMS OF MONEY]

RESOLUTION APPROVED AND ADOPTED on June 25, 2018.

EAST CREEK METROPOLITAN
DISTRICT NO. 1

By: 

President

Attest:

By: 

Secretary

EXHIBIT A

Budget

**EAST CREEK METROPOLITAN DISTRICT NO. 1
BUDGET
GENERAL FUND
FOR THE YEAR ENDING DECEMBER 31, 2018**

	ADOPTED 2018
Beginning Funds Available	\$0
Revenue	
Property Taxes	\$0
Specific Ownership Taxes	\$0
Developer Advance	\$50,000
Miscellaneous Income	\$0
Total Revenue	\$50,000
Total Funds Available	\$50,000
Expenditures	
Audit / Exemption	\$1,000
Election	\$0
Insurance/SDA Dues	\$3,500
Accounting	\$8,000
Legal	\$15,000
Management	\$15,000
Miscellaneous	\$3,000
Contingency	\$3,000
Treasurer's Fees	\$0
Total Expenditures	\$48,500
Emergency Reserve	\$1,500
Total Expenditures Requiring Appropriation	\$50,000
Ending Funds Available	\$0

EAST CREEK METROPOLITAN DISTRICT NO. 1
2018 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS

The 2018 Budget of the East Creek Metropolitan District No. 1 is prepared using a modified accrual basis of accounting.

Services Provided

The District was formed on June 18, 2018, to provide for the design, acquisition, construction, installation and financing of certain water, sanitation, street, safety protection, park and recreation, transportation, security, covenant enforcement and mosquito control improvements and services.

Revenues


The District's primary source of revenue is developer advances.

Expenditures

General Fund expenditures include legal services and expenses related to the statutory operations of a local government.

The District has provided for an Emergency Reserve Fund in the amount of 3% of the total fiscal year expenditures in the General Fund in accordance with the TABOR Amendment.

I, LISA A. JOHNSON, hereby certify that I am the duly appointed Secretary of the East Creek Metropolitan District No. 1, and that the foregoing is a true and correct copy of the budget for the budget year 2018, duly adopted at a meeting of the Board of Directors of the East Creek Metropolitan District No. 1 held on June 25, 2018.


Secretary

RESOLUTION NO. 2018-06- 04

**RESOLUTION OF THE BOARD OF DIRECTORS OF EAST CREEK
METROPOLITAN DISTRICT NO. 1 PROVIDING POLICY REGARDING
RECORDING OF PUBLIC AND EXECUTIVE SESSION MEETINGS**

A. The East Creek Metropolitan District No. 1 (the “**District**”) is a duly organized and validly existing special district, quasi-municipal corporation and political subdivision of the State of Colorado pursuant to Title 32, Colorado Revised Statutes.

B. The District is subject to and desires to comply with Section 24-6-401, *et seq.*, C.R.S. (the “**Open Meetings Law**”), as may be amended from time to time, which provides that formation of public policy is public business and may not be conducted in secret.

C. Section 32-1-1001(1)(m), C.R.S., authorizes the District’s Board of Directors (the “**Board**”) to adopt, amend and enforce bylaws and rules and regulations for carrying out the business, objects and affairs of the Board and the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1 that from this day forward the District’s Policy Regarding Recording of Public and Executive Session Meetings is as follows:

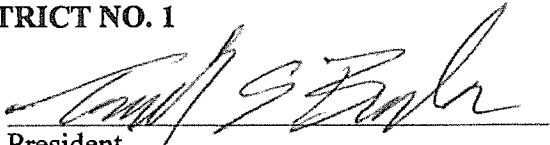
1. The Board shall use written summary minutes as the manner and media for recording its regular and special public meetings.
2. To the extent required by Section 24-6-402(2)(d.5)(II)(A), C.R.S, the Board shall electronically record executive session meetings by use of a cassette tape recorder.
3. The Board shall retain executive session meeting records for ninety (90) days after the date of such executive session in compliance with Section 24-6-402(2)(d.5)(II)(E), C.R.S.
4. The District’s custodian of records shall destroy such executive session meeting records upon expiration of the ninety (90) day retention period.

[SIGNATURE PAGE FOLLOWS]


**[SIGNATURE PAGE TO RESOLUTION PROVIDING POLICY REGARDING
RECORDING OF PUBLIC AND EXECUTIVE SESSION MEETINGS]**

RESOLUTION APPROVED AND ADOPTED ON June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

By: 
President

Attest:


Secretary

RESOLUTION NO. 2018-06- 05

**RESOLUTION OF THE BOARD OF DIRECTORS OF
EAST CREEK METROPOLITAN DISTRICT NO. 1 PROVIDING FOR THE DEFENSE
AND INDEMNIFICATION OF DIRECTORS AND EMPLOYEES OF
EAST CREEK METROPOLITAN DISTRICT NO. 1**

A. Past and present Directors, Officers and Employees of East Creek Metropolitan District No. 1 (the “**District**”) may be subject to claims arising from acts or omissions occurring during the performance of their governmental duties.

B. The District desires to encourage persons to serve on its Board of Directors, accept employment with the District and/or serve as an officer of the District, by defending and indemnifying such persons against liability for acts or omissions occurring during the performance of their governmental duties.

C. It is in the best interest of the District and its inhabitants to defend and indemnify its Directors, Officers and Employees against liability for acts and omissions which occur within their Scope of Employment and for which such defense and indemnification is not otherwise provided by Colorado law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1, Arapahoe County, Colorado that:

1. Definitions. For purposes of this resolution, the terms below shall be defined as follows:

(a) Director: is defined as current, including any director appointed or elected during the current fiscal year, and former directors of the District, from the date of organization, who are sued for acts or omissions occurring during their term as a director of the District.

(b) Employee: is defined as current, including any employee hired during the current fiscal year, and former employees of the District, from the date of organization, who are sued for acts or omissions occurring during their employment with the District.

(c) Officer: is defined as current, including any officer appointed or elected during the current fiscal year, and former officers of the District, from the date of organization, who are sued for acts or omissions occurring during their term as an officer of the District.

(d) Scope of Employment: an act or omission of a Director, Officer and/or Employee of the District is within the “scope of employment” if: (i) the act or omission reasonably relates to the business or affairs of the District; (ii) the Director, Officer and/or Employee acted in good faith and in a manner a reasonable person would have believed to be and/or the best interests of the District; and (iii) the act or omission was not willful or wanton.

2. Tort Actions Governed by the Colorado Governmental Immunity Act.

(a) In accordance with Section 24-10-110, C.R.S., the District shall pay the costs of defense of and settlements and judgments against a Director, Officer and Employee of the District, including reasonable attorneys' fees, where the action lies or could lie in tort, including any such action brought pursuant to federal law in any court of this State. As a prerequisite to such payment, the Director, Officer and Employee must furnish the District with an affidavit stating that: (i) the action against him/her is not purely personal; and (ii) to his/her reasonable belief, the act or omission upon which the claim is based occurred within the Scope of Employment. However, the District shall not pay such judgments and shall seek reimbursement from the Director, Officer and Employee for the reasonable costs of his/her defense, including reasonable attorneys' fees, where it is determined by a court of competent jurisdiction that the injuries did not arise out of an act or omission of the Director, Officer and Employee occurring during his/her term or employment with the District and within the Scope of Employment.

(b) The District does not hereby waive the notice requirements of its Directors, Officers and Employees as set forth in Section 24-10-110(2), C.R.S.

3. Other Actions Except Criminal. The District hereby agrees to pay the costs of defense and settlements and judgments against its Directors, Officers and Employees, including reasonable attorneys' fees, for all other actions, including, but not limited to, actions which lie or could lie in contract or arise under state or federal laws, and which other actions are not governed by Section 24-10-110, C.R.S., except for criminal actions. As a prerequisite to such payment, the Director, Officer and/or Employee must furnish the District with an affidavit stating that: (a) the action against him/her is not purely personal; and (b) to his/her reasonable belief the act or omission upon which the claim is based occurred within the Scope of Employment. The District shall not pay such judgments and shall be reimbursed by the Director, Officer and/or Employee for the reasonable costs of his/her defense, including reasonable attorneys' fees, where it is determined by a court of competent jurisdiction that the injuries did not arise out of an act or omission of the Director, Officer and/or Employee occurring during his/her term or employment with the District and within the Scope of Employment.

4. Criminal Actions. The District hereby agrees to pay the costs of defense, including reasonable attorneys' fees, and any fines or penalties assessed, where a criminal action is brought against its Directors, Officers and Employees for acts or omissions occurring during their term or employment with the District and within the Scope of Employment. As a prerequisite to such payment, the Director, Officer and/or Employee must furnish the District with an affidavit stating that: (a) the action against him/her is not purely personal; (b) to his/her reasonable belief the act or omission upon which the claim is based occurred within the Scope of Employment; and (b) he/she had no reasonable cause to believe his/her conduct was unlawful. However, the District shall not pay such fines or penalties and shall be reimbursed by the Director, Officer and/or Employee for the reasonable costs of his/her defense, including reasonable attorneys' fees, where it is determined by a court of competent jurisdiction that:

(a) The injuries did not arise out of an act or omission of the Director, Officer and/or Employee occurring during his/her term or employment with the District and within the Scope of Employment; or

(b) The Director, Officer and/or Employee had reasonable cause to believe his/her conduct was unlawful.

5. Miscellaneous Provisions. The following provisions shall apply to any of the actions discussed in Sections 2, 3 and 4 above:

(a) Consent to Compromise or Settlement. The District shall pay no judgment or settlement of claims against its Director, Officer and/or Employee where the latter has compromised or settled the claim without the District's written consent.

(b) Legal Representation of the Director and/or Employee. The District's legal counsel shall serve as counsel to the Director, Officer and/or Employee, unless it appears to such counsel that the interests of the District and the Director, Officer and/or Employee may be adverse. In the latter event, the Director, Officer and Employee may select separate counsel to be approved in writing by the District. The Director, Officer and Employee shall cooperate with the District and its legal counsel in his/her defense.

(c) Director's and/or Employee's Costs. The District shall not be responsible for costs to its Director, Officer and Employee associated with time spent in giving depositions, testifying, or otherwise cooperating with their defense.

6. No Waiver of Sovereign Immunity. By the adoption of this Resolution, the District does not waive its defense of sovereign immunity as to any action.

7. No Waiver of Insurance Coverage. The approval and adoption of this Resolution shall not constitute a waiver of insurance coverage with respect to any liability assumed by the District under this Resolution. The Resolution shall render the District secondarily liable in the event the District's insurance does cover such liability and the conditions of this Resolution are met.

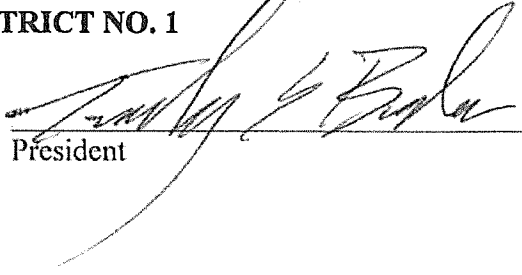
8. Liberal Construction. The purpose of this Resolution is to protect Director, Officer and Employee of the District against personal liability for their actions taken on behalf of the District. Therefore, it is the intent of the District that this Resolution be liberally construed in favor of protection of such Directors, Officers and Employees.

9. Invalidation. Judicial invalidation of any of the provisions of this Resolution or of any paragraph, sentence, clause, phrase or word herein, or the application thereof in any given circumstance, shall not affect the validity of the remainder of this Resolution, unless such invalidation would act to destroy the intent or essence of this Resolution.

10. Renewal of Indemnifications. All indemnifications described in this Resolution shall be valid during the current fiscal year, and shall be considered automatically renewed on each January 1 thereafter, unless repealed by resolution of the Board of Directors of the District on or before January 30 of the then current fiscal year.


RESOLUTION APPROVED AND ADOPTED ON June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

By: 

President

Attest:



Secretary

RESOLUTION NO. 2018-06- 06

**RESOLUTION OF THE BOARD OF DIRECTORS OF EAST CREEK
METROPOLITAN DISTRICT NO. 1 DECLARING THE DISTRICT'S INTENT TO
REIMBURSE EXPENDITURES WITH THE PROCEEDS OF FUTURE TAX-EXEMPT
BONDS**

A. East Creek Metropolitan District No. 1 (the "**District**") anticipates that it will incur planning, design, acquisition, development, construction, rehabilitation, equipping and furnishing costs (the "**Costs**") with respect to public improvements which the District is authorized to provide, pursuant to its Service Plan within the service area of the District in Arapahoe County, Colorado, including, without limitation, water, sanitary sewer, storm sewer and drainage improvements, safety protection facilities, mosquito control, covenant enforcement and other utilities and services, together with all necessary and appropriate appurtenances thereto (together, the "**Projects**").

B. The District intends to issue tax-exempt bonds (the "**Bonds**") in one or more series at one time or from time to time, to finance some or all of the Costs of the Projects, including reimbursement of the District for Costs of the Projects incurred and paid prior to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1, Arapahoe County, Colorado:

1. This Resolution is adopted pursuant to Treasury Regulation Section 1.150-2(e) promulgated under the Internal Revenue Code, and constitutes an "official intent" within the meaning of such section.

2. The District hereby declares its intent to finance the Costs by the issuance of the Bonds in the estimated aggregate principal amount of up to Nine Million Seven Hundred Thirty-Seven Thousand Four Hundred and Seventy-Nine Dollars (\$9,737,479.00). The District reasonably expects that Costs incurred by the District before the issuance of the Bonds will be reimbursed with proceeds of the Bonds.

3. The Costs will be costs of a type that are properly chargeable to capital account (or would be so chargeable with a proper election) under general Federal income tax principles.

4. Other than the Bonds, it is not expected that the Costs will be financed by obligations of the District.

5. All acts, orders, resolutions, or parts thereof, of the District that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

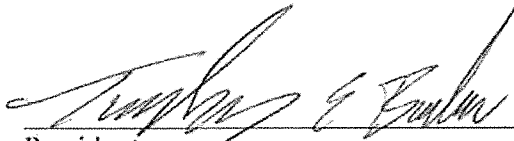
6. The provisions of this Resolution shall take effect immediately upon its adoption and approval.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO RESOLUTION DECLARING THE DISTRICT'S INTENT TO REIMBURSE EXPENDITURES WITH THE PROCEEDS OF FUTURE TAX-EXEMPT BONDS]


RESOLUTION APPROVED AND ADOPTED ON June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**



President

Attest:



Secretary

RESOLUTION NO. 2018-06- 07

**RESOLUTION OF THE BOARD OF DIRECTORS OF EAST CREEK
METROPOLITAN DISTRICT NO. 1 DECLARING ITS INTENT TO REIMBURSE
DEVELOPER FOR ADVANCES FOR OPERATIONS, MAINTENANCE AND CAPITAL
EXPENSES**

A. East Creek Metropolitan District No. 1 (the “**District**”) is a duly organized and validly existing special district, quasi-municipal corporation and political subdivision of the State of Colorado pursuant to Title 32, Colorado Revised Statutes.

B. Meritage Homes Colorado, Inc., (the “**Developer**”) is the developer of property located within the District (“**Property**”).

C. The District intends to construct certain public improvements and provide certain services to the Property (“**District Services**”).

D. In order for the Property to be developed, it is necessary for the District to be able to pay its ongoing operations and maintenance expenses which enable it to provide the District Services.

E. The District anticipates that it will not have sufficient revenues to make payment of its operations and maintenance or capital expenses for budget year 2018 and subsequent years.

F. In order to enable the District to provide District Services, the Developer is willing to advance funds to the District for operations, maintenance and capital expenses.

G. The District desires to evidence its intent to repay the Developer for the advances made hereunder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1, Arapahoe County, Colorado:

1. The Developer will advance funds on behalf of the District as are necessary to pay ongoing operations and maintenance expenses, which expenses shall include, but not be limited to, legal, management and insurance costs.

(a) The Developer will advance funds on behalf of the District as are necessary to pay capital expenses related to providing the District Services.

(b) The District has determined, and does hereby determine, that it is in the best interests of the District and its service users to reimburse the Developer for funds advanced for operations, maintenance and capital expenses.

(c) Following the adoption of this Resolution, the District shall proceed diligently and in good faith to negotiate an agreement with the Developer to further evidence its intent to make reimbursements as set forth herein.

(d) This Resolution evidences an intent of the District Board of Directors to reimburse the Developer for the advanced funds, but shall not constitute a debt or indebtedness of the District within the meaning of any constitutional or statutory provision, nor shall it constitute a multiple-fiscal year financial obligation, and the making of any reimbursement hereunder shall be at all times subject to annual appropriation by the District in its absolute discretion.

(e) Judicial invalidation of any of the provisions of this Resolution or any paragraph, sentence, clause, phrase or word herein, or the application thereof in any given circumstances, shall not affect the validity of the remainder of this Resolution, unless such invalidation would act to destroy the intent or essence of this Resolution.

[SIGNATURE PAGE FOLLOWS]


[SIGNATURE PAGE TO RESOLUTION OF THE BOARD OF DIRECTORS OF EAST CREEK METROPOLITAN DISTRICT NO. 1 DECLARING ITS INTENT TO REIMBURSE DEVELOPER FOR ADVANCES FOR OPERATIONS, MAINTENANCE AND CAPITAL EXPENSES]

RESOLUTION APPROVED AND ADOPTED ON June 25, 2018.

EAST CREEK METROPOLITAN DISTRICT NO. 1

By: 
President

Attest:


Secretary

RESOLUTION NO. 2018-06- 08

A RESOLUTION OF THE BOARD OF DIRECTORS OF EAST CREEK
METROPOLITAN DISTRICT NO. 1 REGARDING COLORADO OPEN RECORDS
ACT REQUESTS

A. East Creek Metropolitan District No. 1 (the “**District**”) is a quasi-municipal corporation and political subdivision of the State of Colorado and operates pursuant to its Service Plan approved by the City Council of the City of Aurora, Arapahoe County, Colorado, on March 5, 2018, as amended and modified (the “**Service Plan**”).

B. The District maintains certain records of the District that are available for inspection by the public under and in accordance with the laws of the State of Colorado.

C. The District anticipates that individuals may, from time to time, request the right to inspect and/or copy public records of the District.

D. The District is authorized under Section 24-72-203, C.R.S., to adopt rules with respect to the inspection and copying of public records of the District.

E. The District desires to set forth in this Resolution the rules with regard to the inspection and copying of all public records of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1, Arapahoe County, Colorado:

1. McGeady Becher P.C., the General Counsel for the District, is hereby designated as the “**Official Custodian**” of the public records of the District, as such term is defined in Section 24-72-202(2), C.R.S. Contact information for the Official Custodian is: Lisa Johnson, Special District Management Services, Inc., 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228; Phone: 303-987-0835; Fax: 303-987-2032; and E-mail: ljohnson@sdmsi.com.

2. Upon request for records transmission by a person seeking a copy of any public record, the Official Custodian shall transmit a copy of the record by United States mail, other delivery service, facsimile, or electronic mail.

3. Within the period specified in Section 24-72-203(3)(a), C.R.S., as amended from time to time, the Official Custodian shall notify the record requester that a copy of the record is available, but will only be sent to the requester once the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the custodian. Upon either receiving such payment or making arrangements to receive such payment at a later date, the Official Custodian shall provide the record(s) to the requester as soon as practicable, but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.

4. If the record(s) requested are provided to the record requestor by United States Mail, other delivery service, or by facsimile, the Official Custodian is hereby authorized to charge:

(a) An amount of twenty-five cents (\$0.25) per standard page, or such other maximum charge as is permitted by law from time to time, for each page of public records copied, to defray the actual cost of providing a copy, printout, or photograph of a public record; and

(b) The actual cost of providing a copy, printout, and/or photograph of a public record in a format other than a standard page.

5. No transmission fees may be charged to the record requester for transmitting public records via electronic mail.

6. After the first hour of time expended in connection with the research and retrieval of public records, the Official Custodian is authorized to charge a fee, the maximum of which shall not exceed the fee set forth in Section 24-72-205(6), C.R.S., as amended from time to time, for the costs incurred to review public records requests, prepare documents for inspection, consultation with legal counsel or other consultants regarding such requests, to supervise and coordinate preparation, review and copying of public records, and for actual costs incurred by the Official Custodian, the District, District management, or outside consultants and legal counsel in responding to and complying with public record requests.

7. All requests for copies or inspection of public records of the District shall be submitted to the Official Custodian in writing. Such requests shall be delivered by the Official Custodian to the District's legal counsel for review and legal advice regarding the lawful availability of records requested and related matters. The District may, from time to time, designate specific records for which written requests are not required and with respect to which review by legal counsel is not required; i.e., service plans, rules and regulations, minutes, etc. Such designations shall occur in the minutes of the meetings of the District.

8. All public records of the District copied and provided to interested persons shall be copied in duplicate by the Official Custodian. The Official Custodian shall retain the original record in the appropriate file, and shall retain the duplicate copies in a separate filing bearing the name of the person to whom copies were provided and the date of such person's request. Copies of duplicate copies of public records of the District shall not be charged to the person requesting the public records, but shall be maintained for record purposes by the Official Custodian.

9. All inspections of public records shall take place during regular business hours at the office of the Official Custodian. Public records requests may not preempt or take priority over previously scheduled official District-related business activities.

10. No person shall be entitled to remove public records of the District from the Official Custodian's office for inspection, copying, or any other purpose or reason. Public records of the District shall be:

- (a) Subject to inspection in the presence of the Official Custodian or the Official Custodian's designee;
- (b) Appropriately marked by the person making the request;
- (c) Copied after receipt of all required charges therefore; and
- (d) Delivered to the person requesting such records at the office of the Official Custodian within the statutory timeframe and after all charges have been paid.

Copies of public records of the District not picked up at the time set aside by the Official Custodian may be destroyed. In the event a person renews the request for the same public records of the District after failing to pick up previously requested copies, they will be charged for the costs of both records requests.

1. Only the Official Custodian (or designee of the Official Custodian) may copy public records of the District.
2. On behalf of the District, the Official Custodian reserves the right to seek a declaratory judgment, pursuant to Section 13-51-101, *et seq.* C.R.S., to determine if a large public records request may be exempted from the statutorily required response time.
3. The Official Custodian may establish such other reasonable regulations as are not inconsistent with this Resolution or with applicable Colorado law, as established and amended from time to time.

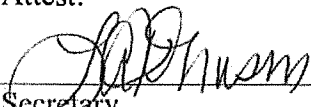
RESOLUTION ADOPTED AND APPROVED on June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

By: 

President

Attest:



Secretary

RESOLUTION NO. 2018-06-09

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EAST CREEK METROPOLITAN DISTRICT NO. 1
REGARDING THE RETENTION AND DISPOSAL OF PUBLIC RECORDS AND
ADOPTING A PUBLIC RECORDS RETENTION SCHEDULE**

A. East Creek Metropolitan District No. 1 (the “**District**”) is a quasi-municipal corporation and political subdivision of the State of Colorado.

B. The District recognizes a need for a comprehensive records retention policy and schedule for the District’s non-permanent records and the retention of those records that have long-term administrative, fiscal and historical value including, but not limited to those described in Section 24-80-101, C.R.S., as may be amended from time to time (“**Records**”).

C. Under the authority granted by Part 1, Article 80, Title 24, C.R.S, the Colorado State Archives, Division of the Department of Personnel, has created a records retention schedule for Colorado special districts, as may be amended from time to time, for use by special districts, which sets forth a timeline for retaining the Records (“**Retention Schedule**”).

D. The District desires to set forth in this Resolution the policy with regard to the retention of the Records of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1, Arapahoe County, Colorado:

1. The District hereby adopts the Retention Schedule, as the District’s minimum standard for the retention of the Records.

2. The Official Custodian as defined and designated by the District’s Resolution Regarding Colorado Open Records Act Requests, as such resolution may be amended from time to time, shall also maintain a copy of the Retention Schedule on file for review and distribution, as necessary.

3. The Official Custodian is hereby authorized to retain the Records in accordance with the Retention Schedule.

4. No Records may be destroyed pursuant to the Retention Schedule, so long as such Records pertain to any pending legal case, claim, action or audit involving the District or if the District’s general counsel determines such Records should be retained for other purposes. Further, if the Official Custodian is unsure whether any Records should be destroyed, the Official Custodian may contact the District’s general counsel for advice, prior to destruction of said Records.

5. Records of the District shall be destroyed using secure methods of destruction.

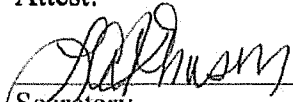
RESOLUTION ADOPTED AND APPROVED on June 25, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

By: 

President

Attest:



Secretary

RESOLUTION NO. 2018-10-01

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE EAST CREEK METROPOLITAN DISTRICT NO. 1
ESTABLISHING REGULAR MEETING DATES, TIME AND LOCATION, AND
DESIGNATING LOCATIONS FOR POSTING OF 72-HOUR AND 24-HOUR NOTICES**

A. Pursuant to Section 32-1-903, C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 24-6-402(2)(c), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the place at which notice will be posted at least 24 hours prior to each meeting.

C. Pursuant to Section 32-1-903, C.R.S., special districts are required to post notices of regular and special meetings at three (3) public places within the district and at the office of the County Clerk and Recorder at least 72 hours prior to said meeting.

D. Pursuant to Section 32-1-903, C.R.S., all special and regular meetings of the board shall be held at locations which are within the boundaries of the district or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

E. The provisions of Section 32-1-903, C.R.S., may be waived if: (1) the proposed change of location of a meeting of the board appears on the agenda of a regular or special meeting; and (2) a resolution is adopted by the board stating the reason for which a meeting is to be held in a location other than under Section 32-1-903(1), C.R.S., and further stating the date, time and place of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1 of the County of Arapahoe, Colorado:

1. That the provisions of Section 32-1-903(1), C.R.S., be waived pursuant to the adoption of this Resolution.

2. That the Board of Directors (the "**District Board**") has determined that conducting regular and special meetings pursuant to Section 32-1-903(1), C.R.S., would be inconvenient and costly for the Directors and consultants of the District in that they live and/or work outside the twenty (20) mile radius requirement.

3. That regular meetings of the District Board of the East Creek Metropolitan District No. 1 for the year 2019 shall be held on _____ at _____, at the offices of Meritage Homes of Colorado, Inc., 8400 E. Crescent Parkway, Suite 200, Greenwood Village, Colorado 80111 in Arapahoe County, Colorado.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each Director.

5. That, until circumstances change and a future resolution of the District Board so designates, the location of all special and regular meetings of the District Board shall appear on the agenda(s) of said special and regular meetings.

6. That the residents and taxpaying electors of the District shall be given an opportunity to object to the meeting(s), location(s) and any such objections shall be considered by the District Board in setting future meetings.

7. Notice of Meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted within the boundaries of the District at least 24 hours prior to each meeting at the following location:

(a) See attached Map

8. Notices of regular and special meetings required to be posted at three (3) public places within the District and at the office of the County Clerk and Recorder at least 72 hours prior to said meeting shall be made pursuant to Section 32-1-903, C.R.S., at the following locations:

(a) See attached Map

(b) See attached Map

(c) See attached Map

9. Special District Management Services, Inc., or his/her designee, is hereby appointed to post the above-referenced notices.

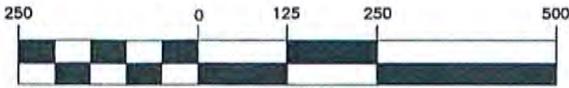
RESOLUTION APPROVED AND ADOPTED on _____, 2018.

**EAST CREEK METROPOLITAN
DISTRICT NO. 1**

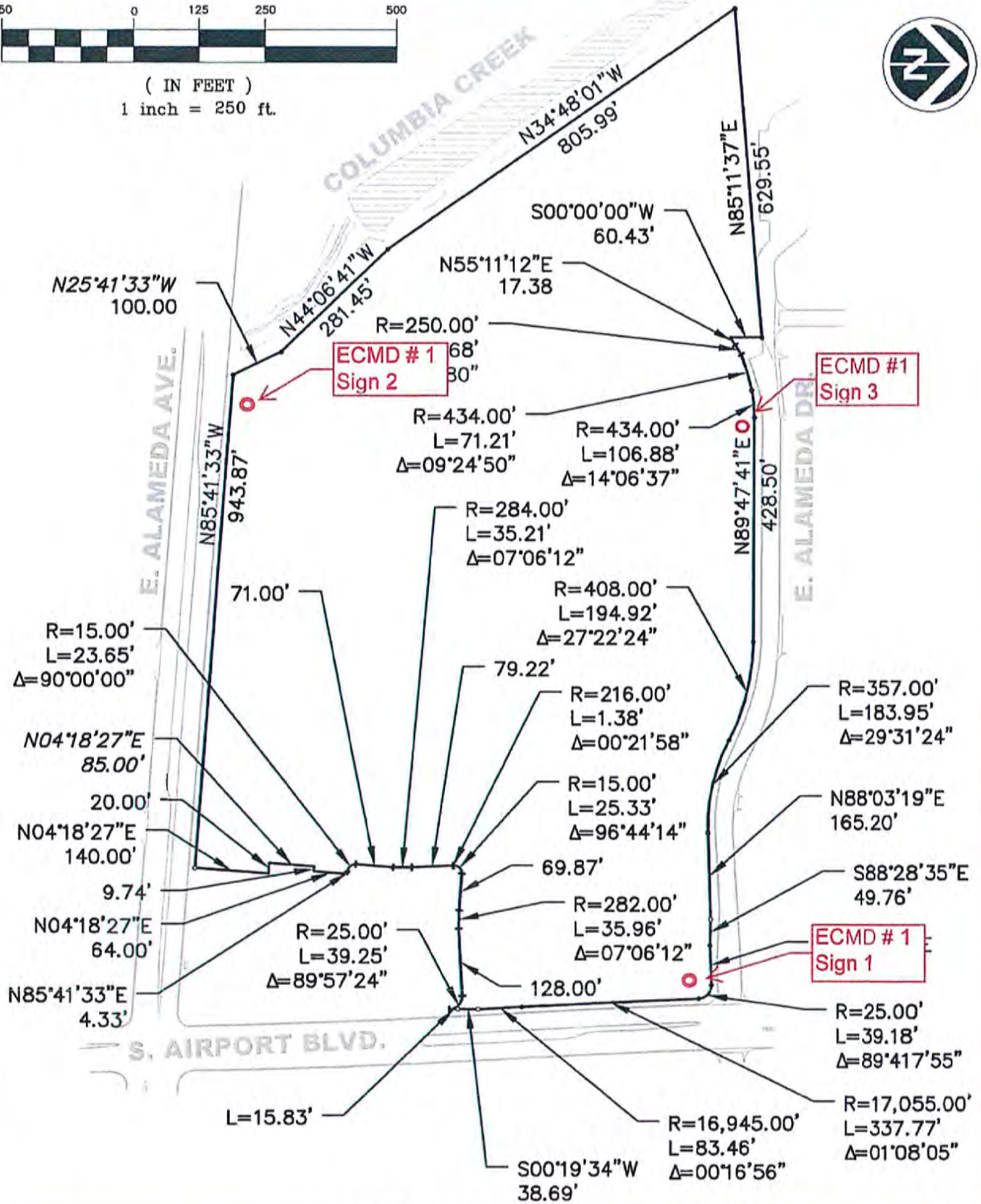
By: _____
President

Attest:

Secretary



(IN FEET)
1 inch = 250 ft.



J:\2010\PLAN SETS\EAST-CREEK-RES-BOUNDARY-EXHIBIT.DWG: 8/20/18 1:44 PM STEPHEN EHRMANN

Project Number:	129010
Date:	01-05-2018
Scale:	1"=250'
Sheet Number:	01 of 02

EAST CREEK
DISTRICT # 1 BOUNDARY EXHIBIT
LOCATED IN THE NE ¼ OF SECTION 17, TOWNSHIP 4 SOUTH,
RANGE 66 WEST OF THE 6TH P.M. CITY OF AURORA, COUNTY
OF ARAPAHOE, STATE OF COLORADO

East Creek Metropolitan District No. 1
Assessed Value, Property Tax and Mill Levy Information

	2017	2018	2019
	Actual	Adopted Budget	Preliminary Budget

Assessed Valuation	\$	-	\$	-	\$	-
Mill Levy						
General Fund		0.000		0.000		0.000
Debt Service Fund		0.000		0.000		0.000
Temporary Mill Levy Reduction		0.000		0.000		0.000
Refunds and Abatements		0.000		0.000		0.000
Total Mill Levy		0.000		0.000		0.000
Property Taxes						
General Fund	\$	-	\$	-	\$	-
Debt Service Fund	\$	-	\$	-	\$	-
Temporary Mill Levy Reduction	\$	-	\$	-	\$	-
Refunds and Abatements	\$	-	\$	-	\$	-
Actual/Budgeted Property Taxes	\$	-	\$	-	\$	-

EAST CREEK METROPOLITAN DISTRICT NO. 1
Budget
General Fund
2019 Preliminary Budget
With 2018 Adopted Budget and 2018 Estimated

	2018 Adopted	2018 Estimated	2019 Preliminary
Beginning Funds Available	\$ -	\$ -	\$ -
Revenue			
Property Taxes	\$ -	\$ -	\$ -
Specific Ownership Taxes	\$ -	\$ -	\$ -
Developer Advance	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous Income	\$ -	\$ -	\$ -
Total Revenue	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Total Funds Available	<u><u>\$ 50,000</u></u>	<u><u>\$ 50,000</u></u>	<u><u>\$ 50,000</u></u>
Expenditures			
Audit/Exemption	\$ 1,000	\$ 1,000	\$ 1,000
Election	\$ -	\$ -	\$ -
Insurance/SDA Dues	\$ 3,500	\$ 3,500	\$ 3,500
Accounting	\$ 8,000	\$ 8,000	\$ 8,000
Legal	\$ 15,000	\$ 15,000	\$ 15,000
Management	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous	\$ 3,000	\$ 3,000	\$ 3,000
Contingency	\$ 3,000	\$ 3,000	\$ 3,000
Treasurer's Fees	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ 48,500</u>	<u>\$ 48,500</u>	<u>\$ 48,500</u>
Emergency Reserve	\$ 1,500	\$ 1,500	\$ 1,500
Total Expenditures Requiring Appropriation	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Ending Funds Available	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

RESOLUTION NO. 2018 - 10 - ____
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EAST CREEK METROPOLITAN DISTRICT NO. 1
TO ADOPT THE 2019 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the East Creek Metropolitan District No. 1 ("District") has appointed the District Accountant to prepare and submit a proposed 2019 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2018, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 22, 2018, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1:

1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the East Creek Metropolitan District No. 1 for the 2019 fiscal year.

2. That the budget, as hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 22nd day of October, 2018.

Secretary

(SEAL)

EXHIBIT A
(Budget)

I, Lisa A. Johnson, hereby certify that I am the duly appointed Secretary of the East Creek Metropolitan District No. 1, and that the foregoing is a true and correct copy of the budget for the budget year 2019, duly adopted at a meeting of the Board of Directors of the East Creek Metropolitan District No. 1 held on October 22, 2018.

By: _____

RESOLUTION NO. 2018 - 10 - ____
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EAST CREEK METROPOLITAN DISTRICT NO. 1
TO SET MILL LEVIES

WHEREAS, the Board of Directors of the East Creek Metropolitan District No. 1 (“District”) has adopted the 2019 annual budget in accordance with the Local Government Budget Law on October 22, 2018; and

WHEREAS, the adopted budget is attached to the Resolution of the Board of Directors to Adopt the 2019 Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference; and

WHEREAS, the amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget; and

WHEREAS, the amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Creek Metropolitan District No. 1:

1. That for the purposes of meeting all general fund expenses of the District during the 2019 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purposes of meeting all debt service fund expenses of the District during the 2019 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

3. That the District Accountant of the District is hereby authorized and directed to immediately certify to the County Commissioners of Arapahoe County, Colorado, the mill levies for the District as set forth in the District’s Certification of Tax Levies (attached hereto as **EXHIBIT A** and incorporated herein by reference), recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 22nd day of October, 2018.

Secretary

(SEAL)

EXHIBIT A
(Certification of Tax Levies)